2023/2024 Valley of the Tetons Library District Budget - APPROVED			
REVENUE	2021/2022	2022/2023	**2023/2024**
Property Tax	$566,065.00	$594,000.00	**$642,312.00**
2023 2 yr Suppl. Levy			**$400,000.00**
Other State Income	$20,000.00	$20,000.00	**$0.00**
Donations	$5,000.00	$100,000.00	**$70,000.00**
Donations to Cap. Cam.		$500,000.00	**$100,000.00**
Interest	$150.00	$150.00	**$150.00**
Carry Over	$179,685.00	$188,126.00	**$74,750.00**
Cop/Fax/Fines	$5,000.00	$5,000.00	**$5,000.00**
Grants	$0.00	$30,000.00	**$50,000.00**
Misc	$500.00	$500.00	**$500.00**
TOTAL	$776,400.00	$1,437,776.00	**$1,342,712.00**
EXPENSES			
Wages	$378,000.00	$468,000.00	**$732,454.00**
Payroll Taxes	$30,000.00	$36,000.00	**$56,033.00**
Retirement	$46,000.00	$48,000.00	**$71,605.00**
Health Insurance	$0.00	$0.00	**$67,500.00**
Supplies/Operating	$24,000.00	$24,000.00	**$27,000.00**
Equip/Maint	$5,000.00	$36,600.00	**$20,000.00**
Utilities	$24,000.00	$24,000.00	**$24,000.00**
Collections	$43,900.00	$41,960.00	**$42,000.00**
Insurance	$5,800.00	$5,900.00	**$8,300.00**
Capital Improvements	$1,000.00	$10,000.00	**$10,000.00**
Capital Campaign	$100,000.00	$600,000.00	**$100,000.00**
Rent	$47,700.00	$53,116.00	**$53,820.00**
Leave Liability	$38,000.00	$38,000.00	**$38,000.00**
Programs/Makerspace	$14,500.00	$16,500.00	**$16,500.00**
Continued Education	$5,000.00	$10,000.00	**$25,000.00**
ILL/Postage	$1,500.00	$1,500.00	**$1,500.00**
Audit/Sales Tax	$6,500.00	$7,200.00	**$12,000.00**
Advertising	$4,000.00	$15,000.00	**$35,000.00**
Misc.	$1,500.00	$2,000.00	**$2,000.00**
TOTAL	$776,400.00	$1,437,776.00	**$1,342,712.00**

Valley of the Tetons Library
Board of Trustee Meeting Minutes
August 9, 2023
Victor Branch & via Zoom

The Meeting was called to order at 5:01 PM.

Board Members in attendance: Jan Borstelmann (Chair), Pauline McIntosh (Treasurer), Connie Tyler, Boots Knighton
Staff in attendance: Chris Heilman, Savannah Wake, Scott Dobbs, Stephanie Crockett
Others in attendance: Jill Callahan, Marjie Peter, Lynn Ferrell

Announcements

Consent Agenda

Minutes - No changes to July 12 and 17 minutes.

Financials - Savannah provided financial review, in good shape. Monitoring expenses and revenue as we approach the end of the fiscal year and showing projections for expenses over the next month. Tax revenue is received monthly throughout the year with largest deposits in January and July.

ACTION - Connie made a motion to approve the consent agenda, Pauline seconded, all in favor and motion passed.

Reports

VTL Friends - Volunteer program launched and everyone is thrilled. New Friends board member recruited, Annette White joining soon. Great to work together on Tin Cup and 4th of July Awareness Event.

Staff Reports - Scott provided Collections report, board impressed with Collections team. Stephanie provided Circulation report, Victor building gets such heavy use especially during summer and Circulation staff is providing excellent service to patrons and in keeping our facility looking nice. Lots happening behind the scenes and implementing good systems as Circulation grows. Savannah provided Programs reports and slideshow, very successful, fun and busy summer. Managers enjoyed working with Kat Smithhammer, she is a great facilitator and provides tools to reinforce what is recovered in training series. Especially appreciated work and guidance around feedback and communication.

Executive - Chris and Savannah provided Executive report. Much has happened this year to put things in better place, moving further in technology replacement and upgrades, RFID project, etc.

Budget Hearing

No public comment was made.

Budget has been published in the Teton Valley News. Adjustments have been made in executive session and will be reflected in the final approved budget, total budget has decreased from published amount. Savannah provided an overview of the proposed budget, projected revenues and expenses.

No further questions from the board.

Discussion and Action

ACTION - Pauline a motion to approve the FY 23/24 budget, Connie seconded, all in favor and motion passed.

Public Comment

Marjie Peter made a public comment recommending that program report info be widely distributed to the community.

Lynn Ferrell reminded the board of a request for better patron interface with printing.

Adjourn - ACTION Pauline made a motion to adjourn the meeting, Connie seconded the motion, all in favor and the motion passed. The meeting was adjourned at 5:49 PM.